



COVID SITE LEVEL:
High



SAFETY PROTOCOL

6 feet social distancing indoor	<ul style="list-style-type: none"> • Required for unvaccinated individuals • Encouraged for vaccinated individuals
6 feet social distancing outdoor	<ul style="list-style-type: none"> • Required for unvaccinated individuals • Encouraged for vaccinated individuals
Mask indoors when not alone in closed room	<ul style="list-style-type: none"> • Required for everyone
Mask outdoors within 6 feet of others	<ul style="list-style-type: none"> • Required for unvaccinated individuals • All others may continue to mask based on personal preference and individual health requirements
COVID-19 testing while working onsite	<ul style="list-style-type: none"> • Unvaccinated individuals must test according to the COVID-19 testing protocol
Experiencing symptoms	<ul style="list-style-type: none"> • Remain at home and inform your manager. You may return to the office: <ul style="list-style-type: none"> – 10 days from on-set of symptoms or negative PCR test – Asymptomatic
When to report to SCC	<ul style="list-style-type: none"> • You've been in close contact with a confirmed positive • You or your household member tested positive
Close contact/area log	<ul style="list-style-type: none"> • Required for unvaccinated individuals
Cleaning/disinfection protocol	<ul style="list-style-type: none"> • Clean/disinfect any shared equipment before and after use • Clean/disinfect any touched surfaces in conference rooms or shared workspaces before and after use
Business travel (public transportation)	<ul style="list-style-type: none"> • Vaccinated employees only • Line management approval
Meeting and workspace	<ul style="list-style-type: none"> • Follow above masking and distancing protocol
Large on-site meetings (>50 participants)	<ul style="list-style-type: none"> • Prohibited unless authorized by VP/SVP • Vaccinated participants only
Large on-site social gatherings/events (>50 participants)	<ul style="list-style-type: none"> • Prohibited unless authorized by EVP/CEO • Vaccinated participants only
Gym access	<ul style="list-style-type: none"> • Open for vaccinated individuals
Rideshare	<ul style="list-style-type: none"> • Mask required for everyone • Sit as far apart as possible • Keep windows down or maximum outside air
Unbadged Visitors/Suppliers facility access	<ul style="list-style-type: none"> • COVID-19 Screening Checklist • Unbadged Visitors: proof of vaccination • Unbadged Suppliers: proof of vaccination or negative PCR/antigen test within 3 days