



COVID SITE LEVEL:
Medium



SAFETY PROTOCOL

6 feet social distancing indoor

- Required for unvaccinated individuals
- Encouraged for vaccinated individuals

6 feet social distancing outdoor

- Not required, but encouraged for all individuals

Mask indoors when not alone in closed room

- Required for unvaccinated individuals
- All others may continue to mask based on personal preference and individual health requirements

Mask outdoors within 6 feet of others

- Not required, but anyone may continue to mask based on personal preference and individual health requirements

COVID-19 testing while working onsite

- Unvaccinated individuals must test according to the [COVID-19 testing protocol](#)

Experiencing symptoms

- Remain at home and inform your manager. You may return to the office:
 - 10 days from on-set of symptoms or negative PCR test
 - Asymptomatic

When to report to SCC

- You've been in close contact with a confirmed positive
- You or your household member tested positive

Close contact/area log

- Required for unvaccinated individuals

Cleaning/disinfection protocol

- Disinfect any shared equipment before and after use
- Disinfect any touched surfaces in conference rooms or shared workspaces before and after use

Business travel (public transportation)

- Vaccinated employees only
- Line management approval

Meeting and workspace

- Follow above masking and distancing protocol

Large on-site meetings (>50 participants)

- Prohibited unless authorized by VP/SVP
- Vaccinated participants only

Large on-site social gatherings/events (>50 participants)

- Prohibited unless authorized by EVP/CEO
- Vaccinated participants only

Gym access

- Open for vaccinated individuals

Rideshare

- Mask required for unvaccinated drivers & riders
- All others may continue to mask based on personal preference and individual health requirements
- Sit as far apart as possible
- Keep windows down or max outside air

Unbadged Visitors/Suppliers facility access

- COVID-19 Screening Checklist
- Unbadged Visitors/Suppliers: proof of vaccination or negative PCR/antigen test within 3 days